

**Local Rules of Practice & Case Management Plan
for the Calendaring & Administration of Civil Matters in Superior Court
Judicial District 32 - Alexander & Iredell**

The following “Local Rules of Practice & Case Management Plan for the Calendaring & Administration of Civil Matters in Superior Court - Judicial District 32” are hereby adopted and made effective as of **July 1st, 2024**, in order to establish a plan for the efficient management of civil matters in Superior Court.

- I. **General Rule** - The North Carolina General Statutes and the North Carolina General Rules of Practice for the Superior and District Courts, together with all other existing and relevant legal authority, regarding e-filing or otherwise, are collectively thorough and where at all possible should be used as both a guide and as a resource to resolve questions and concerns that may arise during the course of any, ongoing civil case. **In the event any question or concern arises that cannot be resolved by reference to prevailing legal authority, the presiding Superior Court Judge will stand ready to resolve any disputes by way of proper motion and hearing with a premium placed on professional courtesy between counsel and/or self-represented parties.**
- II. **General Motions Calendar Procedure** - Any attorney or self-represented party may request that a matter be calendared for motion at any scheduled session of court. Requests for calendaring of motions and non-trial matters may be made by sending a copy of the Calendar Notice form ([Calendar Notice](#)) to the Superior Court Manager by mail (226 Stockton Street, Statesville, NC 28677); fax (704-832-6617); or e-mail (Tueresa.P.Hayden@nccourts.org). Where at all possible, please allow for a 4-week advance notice of motions to the Superior Court Manager’s office. Notices received within 4 weeks of any given Superior Court session will be considered as “Add-on Motions.” **Motions will be assigned an available time-slot for hearing on a first-come, first-served basis. Available hearing times may be obtained by contacting the Superior Court Manager. Hearings are typically expected to occur in-person. However, remote hearings via WebEx may be scheduled by consent request and/or for good cause shown.** Published calendars may be found online through the following link: ([Published Calendars](#)).
- III. **Case Management, Trial Management & Administrative Conferences** - Each year, two separate weeks (one week in May and one week in December) will be designated for Administrative Conferences. Administrative Conferences are held in order to schedule cases for trial during the ensuing six months and are the primary means by which efficiency is achieved and maintained for the overall civil caseload. During each Administrative Conference week, cases will be given individual attention by the presiding Superior Court Judge to ensure that any given case is progressing and that any issues are identified and thereafter scheduled to be addressed. Requests for preemptory settings will be considered during Administrative Conferences.
- IV. **Questions & Concerns** - Any questions and/or concerns should be directed to the Superior Court Manager at (704) 832-6618.

Adopted this the 1st day of July, 2024.



Joseph N. Crosswhite
Senior Resident Superior Court Judge
Judicial District 32



W.A. Long, Jr.
Resident Superior Court Judge
Judicial District 32